

## Cortez Music School Privacy Policy

### **Commitment to Privacy**

Your privacy is important to us. To better protect your privacy we provide this notice explaining our online information practices and the choices you can make about the way your information is collected and used. To make this notice easy to find, we make it available on our homepage and at every point where personally identifiable information may be requested.

### **The Information We Collect:**

This notice applies to all information collected or submitted on the [www.cortezpianolessons.com](http://www.cortezpianolessons.com) website. On some pages, you can make requests for lesson quotes or schedule an appointment. The types of personal information collected at these pages are:

Name / Email address  
Phone number / Address

### **How does Cortez Music School uses Information:**

We use the information you provide about yourself when request a quote only to aid in providing you with an accurate quote and process your transactions, to help us understand who uses the services, to contact you for costumer services purposes, also that we can contact you about products and services that may be of interest to you.

We do not share this information with outside parties except to the extent necessary to process your transactions.

We use return email addresses to answer the email we receive. Such addresses are not used for any other purpose and are not shared with outside parties.

Finally, we never use or share the personally identifiable information provided to us online in ways unrelated to the ones described above without also providing you an opportunity to opt-out or otherwise prohibit such unrelated uses.

### **Our Commitment To Data Security**

To prevent unauthorized access, maintain data accuracy, and ensure the correct use of information, we have put in place appropriate physical, electronic, and managerial procedures to safeguard and secure the information we collect online.

### **Our Commitment To Children's Privacy:**

Protecting the privacy of the very young is especially important. For that reason, we never collect or maintain information at our website from those we actually know are under 13, and no part of our website is structured to attract anyone under 13.

### **How To Contact Us**

Should you have other questions or concerns about these privacy policies, please call us at (214) 546-9665 or send us an email at [cortezmusicschool@gmail.com](mailto:cortezmusicschool@gmail.com)